



HILLINGDON  
LONDON



# Residents' and Environmental Services Policy Overview Committee

## Councillors on the Committee

Michael White (Chairman)  
Michael Markham (Vice-Chairman)  
Lynne Allen  
Tony Burles  
Patricia Jackson  
Kuldeep Lakhmana  
Allan Kauffman  
Judy Kelly  
Brian Stead

**Date:** TUESDAY 27 MARCH 2018

**Time:** 5.30 PM

**Venue:** COMMITTEE ROOM 3 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

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***Putting our residents first***

Lloyd White  
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# Terms of Reference

A central role of a Policy Overview Committees is to undertake in-depth policy reviews on specific issues. Reviews provide the opportunity to hear from members of the public and expert witnesses, including people from a wide range of external organisations. Reviews usually make recommendations to the Cabinet on how the Council could improve its work. They therefore perform an important role in opening up the policy-making process to a wider audience, including people who would not normally have the opportunity to participate.

This Committee undertakes the policy overview role in relation to the following matters:

- Highways, traffic, parking & street environment
- Local transport, including rail, cycling & London Underground
- Footpaths and Bridleways
- Road safety and education
- Planning & Building Control
- Libraries
- The Borough's heritage and history
- Sport & Leisure services
- Waste management & recycling
- Green spaces, allotments, woodlands, conservation and sustainable development
- Consumer Protection, Trading Standards & Licensing
- Registrars & Bereavement Services
- Local watercourses, drainage and flooding
- Environmental Health, Air & Noise Quality
- Local impacts of Heathrow expansion
- Local impacts of High Speed Rail

# Agenda

## **Chairman's Announcements**

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the previous meeting 1 - 6
- 5 Air Quality Review To Follow
- 6 Future Review Topics 7 - 8
- 7 Work Programme 9 - 12

# Agenda Item 4

## Minutes

### RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE



HILLINGDON  
LONDON

24 January 2018

Meeting held at Committee Room 3 - Civic Centre,  
High Street, Uxbridge UB8 1UW

	<p><b>Committee Members Present:</b> Councillors Michael White (Chairman), Michael Markham (Vice-Chairman), Tony Burles, Patricia Jackson, Allan Kauffman, Brian Stead, Jazz Dhillon (in place of Kuldeep Lakhmana) and John Morse (in place of Lynne Allen)</p> <p><b>LBH Officers Present:</b> Val Beale (Environmental Specialist, Planning Specialist Team), Bill Hickson (Anti-Social Behaviour and Environment Team Manager), Edward Davis (Senior ASB and Environment Officer), Steve Hajioff ( Director of Public Health), Dan Kennedy (Deputy Director, Housing, Environment, Education, Health &amp; Wellbeing and Residents Services), Gregory Pike (Finance Manager), Carolyn Stanton (Finance Business Partner) and Brian Colyer (Operations/FM and Contracts Manager)</p> <p><b>Also present:</b> Ana Grossinho ( Air Quality Expert)</p>
35.	<p><b>APOLOGIES FOR ABSENCE</b> (<i>Agenda Item 1</i>)</p> <p>Apologies were received from Cllr Judy Kelly.</p> <p>Apologies were also received from Cllr Kuldeep Lakhmana, with Cllr Jazz Dhillon substituting and Cllr Lynne Allen, with Cllr John Morse substituting.</p>
36.	<p><b>DECLARATION OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>There were no declarations of interest.</p>
37.	<p><b>TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE</b> (<i>Agenda Item 3</i>)</p> <p>It was confirmed that all items on the agenda would be considered in public.</p>
38.	<p><b>TO AGREE THE MINUTES OF THE PREVIOUS MEETING</b> (<i>Agenda Item 4</i>)</p> <p>The minutes from the meeting on 21 November 2017 were agreed as an accurate record.</p>

39. **DRAFT BUDGET PROPOSALS REPORT FOR RESIDENTS SERVICES 2018/19**  
(Agenda Item 5)

The Committee considered a report on the draft revenue budget and capital programme for the services within the remit of the Residents Policy Overview Committee 2018/19, along with indicative projections for the following four years.

Following consideration by the Cabinet on 14 December 2017, these proposals were under consultation and discussed at each Policy Overview Committee. The proposals were next due to be considered by Cabinet on 15 February 2018 and the report would include comments from the Policy Overview Committees. Following that meeting of Cabinet, full Council would meet on 22 February 2018 to agree the budgets and council tax for 2018/19.

Overall, it was reported that despite the Council continuing to operate within the constraints of Government's deficit reduction programme, in addition to continuing demographic and demand pressures, the London Borough of Hillingdon still retained healthy balances. The Council was still also able to freeze council tax for a tenth consecutive year.

The report gave details of the savings proposals to meet the budget gap and respond to the increases in costs pressures and contingency plans for development and risk. Officers gave a verbal summary of the key details.

The Council's financial performance during 2017/18 remained strong with an under spend of £980k projected across revenue budgets at Month 7 (September 2017) and £14,460k of the £15,508k savings programme either already banked or on track for delivery.

Locally raised income from council tax and business rates was expected to grow by £4,905k as a result of strength in taxbases. This would however be off-set by a reduction in government funding, necessitating the identification of savings to deliver a balanced budget

£250k of the sum for Priority Growth remained uncommitted at this stage but the remainder consisted of the following areas:

- £1,000k resources committed to meeting capital financing costs associated with the Council's flagship schools expansion programme
- £576k to support operation for a new Waste and Recycling centre
- £84k investment in a Bulky Waste Collection service for residents
- £250k per annum funding for the Metropolitan Police to continue the operation of Uxbridge Police Station
- £200k support for an expanded youth offer from the Council
- £200k additional funding for Counter Fraud Activity to ensure the Council protected its finances
- £139k further growth for the expanded Museums and Archives Service in addition to the £140k allocated in 2017/18

During Member discussion, it was reported:

- A suggested site had been identified for the Yiewsley swimming pool but had not yet been finalised or agreed.

- A suggested site had also been identified for a waste and recycling centre in the south of the borough, but the details of this had not yet been finalised.
- For both of these sites there was a budget available and also contingency plans if the budget overran.
- The government had imposed a reduction which enabled the Council's Housing Revenue Account budgets to deliver a 1% reduction in rents for existing tenants in 2018/19.
- Previous targets had been met in relation to creating 545 affordable homes for residents by 2022/23 and these figures would be circulated to Members as additional information.

Some Members indicated that further changes would be suggested at the Council budget meeting.

Overall, the Committee supported the budget but appreciated that there were some issues in financing.

#### **RESOLVED -**

- 1) The Committee agreed that there was some good work being undertaken to benefit residents in areas such as the schools expansion programme, music services and adult education. This would be good for the health and wellbeing of residents. The Committee thanked officers for their input and efforts.**
- 2) The additional information in relation to targets and affordable housing would be circulated to Members.**

#### **40. MAJOR REVIEW 2017-18 - REVISION OF AIR QUALITY ACTION PLAN FOR THE LONDON BOROUGH OF HILLINGDON- WITNESS SESSION AND DISCUSSION OF RECOMMENDATIONS (Agenda Item 6)**

The Committee heard evidence from a number of witnesses in relation to its major review.

#### **Car parking charges**

The Committee was provided with details on differential parking charges for different vehicles (diesel/petrol/electric). There were several local authorities with different schemes ranging from free parking permits for low emission vehicles to increased surcharges for diesel vehicles.

Officers outlined details of the work done in Merton Council which considered Merton's Air Quality Parking Project. Some of the changes introduced included residents or businesses being subjected to a surcharge if they were issued diesel engine vehicle permits. A reduced fee was being introduced for permits for residents that used electric vehicles.

The Committee discussed the possibility of introducing a similar system. It was acknowledged that the London Borough of Hillingdon had a number of industries that used diesel and homeowners that used diesel cars. This was national issue which needed to be implemented all over the country. There was also a concern that residents on low incomes would be affected as they may not be able to afford to replace a diesel car.

## **Focus areas and monitoring strategies**

The Committee was provided with detailed information on air quality monitoring around the Borough. Maps were also provided at the meeting to assist Members to visualise the coverage.

Discussion took place and it was reported that the south of the Borough had the most continue monitoring. A method that could be used to monitor air quality was through the use of diffusion tubes. Focus areas were identified which included Hayes and Ruislip.

Discussion also took place around whether traffic lights and roundabouts caused more pollution. It was reported that if the speed was low emissions tended to be higher but a number of factors contributed to this. Results about air quality in focus areas were shared with the planning departments. There was a general consensus that in order to manage this issue nationally, the government and manufacturers needed to work together. There was no assumption that Hillingdon could get rid of pollution, but have strong strategies in place to manage pollution.

## **Public Health implications of poor air quality**

The Committee was provided with information on the impacts of air pollution on health.

It was reported that there were a number of pollutants that caused air pollution, but the main ones of concerns were particulates, ground level ozone, nitrogen dioxide, sulphur dioxide and carbon dioxide. The health impacts varied in that there could be short term and long terms effects. A number of proven effective strategies were in place to manage pollution which included the reduction of emission from coal fired power plants, banning the use of polluting fuels in urban centres and improvements to access public transportation.

Discussion took place on how the Borough could best manage this issue and it was reported that ending the sale of new concentration petrol and diesel cars could help and reducing the emissions of damaging air pollutants.

## **Local Authority Pollution, Prevention and Control**

The Committee heard information on the industries that were regulated to reduce pollution and the relevant legislation applicable. It was reported that the permits were issued to set controls and emission standards to minimise pollution from certain industrial activities. The main source of toxic air pollutants from dry cleaners was the solvent used in the cleaning process.

## **Council's Fleet of vehicles and reductions in energy**

The Committee was provided with information on the Council's fleet of vehicles and reductions in energy. It was informed that the Council spent approximately £500k on electricity in the civic centre. In June LED lighting was implemented in the Civic centre which replaced 1,100 fittings and was projected to save the Council £29 k per annum.

The Council was working with its energy suppliers to update its meeting infrastructure with new automatic meter reading meters. This would assist in reducing emissions from vehicles. New buildings also had to meet energy efficient requirements.



A new fleet manager had been appointed. LED streetlights were also being implemented which would reduced emissions. Overall CRC emissions had fallen by 19% since the 2014-2015 reporting year.

**Recommendations**

Prior to the meeting, Members were provided with ideas for suggested recommendations. The Committee discussed these ideas and made a number of recommendations. These recommendations will be refined and circulated to Members for approval in due course.

**RESOLVED –**

- 1. That the witnesses be thanked for the evidence submitted and the information be used as part of the review.**
- 2. That a draft report be presented to the Committee at the meeting in March 2018.**

41. **FORWARD PLAN** (*Agenda Item 7*)

Members asked for further information on the Environmental Cleaning Contract.

**RESOLVED-**

- 1. That the forward plan be noted**
- 2. That a briefing paper be provided to the Committee on the Environmental Cleaning Contract.**

42. **WORK PROGRAMME** (*Agenda Item 8*)

The work programme was noted. The major review item final report would be prepared for the meeting on 27 March 2018.

**RESOLVED - That the work programme be noted.**

The meeting, which commenced at 5.30 pm, closed at 7.08 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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## CONSIDERATION OF FUTURE REVIEW TOPICS

**Contact Officer:** Luke Taylor  
**Telephone:** 01895 250 693

### REASON FOR ITEM

To discuss possible future topics that could be considered by the Committee in a major review.

### OPTIONS OPEN TO THE COMMITTEE

**The Committee is asked to note any suggestions for future review topics.**

### INFORMATION

1. The Committee is responsible for undertaking the 'policy overview' role in relation to the services provided by Residents Services. The full range of services under the Committee's remit is outlined in the terms of reference at the start of the agenda.
2. It should be noted that it is the responsibility of the Members of the Committee in the next Municipal Year to determine topics for reviews. Consequently, the ideas put forward in this meeting will only be suggestions to be considered at the first meeting of 2018/19.
3. In suggesting topics, Members are reminded of the Committee's work in from 2008 to 2018, which included reviews of:

#### **2007/8**

- Cleanliness of the Environment

#### **2008/9**

- Street Lighting

#### **2009/10**

- Illegal Imported Cosmetics and Food
- Planning Enforcement - construction and use of back buildings (homes in back gardens)

#### **2010/11**

- Khat
- Town Twinning

#### **2011/12**

- Mitigating the Environmental Effects of the Telecommunications masts and cabinets in the London Borough of Hillingdon and beyond

#### **2012/13**

- Regulations & Byelaws relating to Cemeteries & Burial Grounds within Hillingdon
- Local Pest Control Services and the Impact of Waste Management Processes on these

**2013/14**

- Using our Water: Improving Efficiency & Developing Long-Term Strategies

**2014/15**

- Hoarding

**2015/16**

- Mechanism for Reviewing Major Developments in the Borough and Identifying Lessons to be Learned for the Planning Process

**2016/17**

- Charity Waste

**2017/18**

- Shisha Establishments
- Air Quality

## WORK PROGRAMME 2018/19

**Contact Officer:** Luke Taylor  
**Telephone:** 01895 250 693

### REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### INFORMATION

*All meetings to start at 5.30pm*

<b>Meetings</b>	<b>Room</b>
<b>19 June 2018</b>	<b>CR6</b>
<b>25 July 2018</b>	<b>CR6</b>
<b>19 September 2018</b>	<b>CR6</b>
<b>15 October 2018</b>	<b>CR3</b>
<b>20 November 2018</b>	<b>TBC</b>
<b>23 January 2019</b>	<b>CR5</b>
<b>27 February 2019</b>	<b>CR5</b>
<b>26 March 2019</b>	<b>CR5</b>
<b>17 April 2019</b>	<b>CR3</b>

## 2018/19 DRAFT Work Programme

Meeting Date	Item
<b>19 June 2018</b>	Residents & Environmental Services Policy Overview Committee Possible Review Topics 2018/19
	Work Programme
	Cabinet Forward Plan
<b>25 July 2018</b>	Budget Planning Report for Residents Services
	Major Review - Scoping Report and Witness Session
	Work Programme
	Cabinet Forward Plan
<b>19 September 2018</b>	Major Review - Second Witness Session
	Update on implementation of previous review - Shisha Bars
	Cabinet Forward Plan
	Work Programme
<b>15 October 2018</b>	Major Review - Recommendations
	Cabinet Forward Plan
	Work Programme
<b>20 November 2018</b>	Major Review: Final Report
	Cabinet Forward Plan
	Work Programme

Residents' & Environmental Services POC 27 March 2018

PART I – MEMBERS, PUBLIC & PRESS

<b>23 January 2019</b>	Draft Budget Proposals Report for Residents Services 2018/19
	Minor Review - Scoping Report
	Cabinet Forward Plan
	Work Programme

<b>27 February 2019</b>	Minor Review - Witness Session & Recommendations
	Update on Previous Review Implementation - Air Quality
	Cabinet Forward Plan
	Work Programme

<b>26 March 2019</b>	Minor Review - Final Report
	Cabinet Forward Plan
	Work Programme

<b>17 April 2019</b>	Consideration of Future Review Topics
	Cabinet Forward Plan
	Work Programme

Residents' & Environmental Services POC      27 March 2018

PART I – MEMBERS, PUBLIC & PRESS

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